Payroll System

```
                    Payroll
                     Menu
                        │
        ┌───────────────┴───────────────┐
     Forms                  Wizards    Misc.
                                      Reports
        │                      │
        │         ┌─────┬──────┼──────┬──────┬──────┐
        │      Payroll  Record  Year   T4    Cancel  Retro.
        │       Run      of     End   Slips    a      Pay
        │              Employ.                Pay
   ┌────┬────┬────┬────┬────┬────┬────┬────┐
Employee Schedules Time Salary Groups Earning Deduction Other
                   Input Grids
```
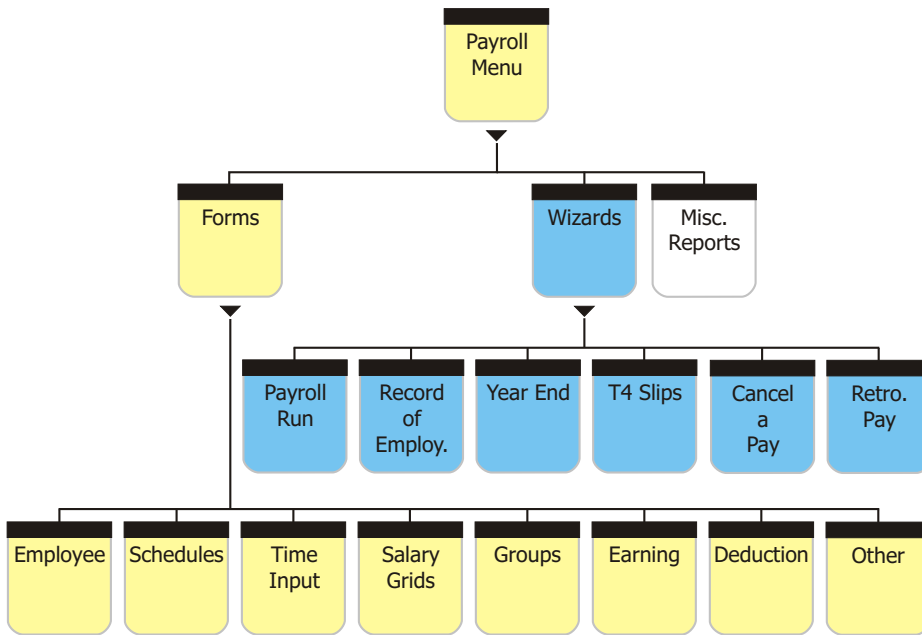
The main objective of the payroll department is to pay employees accurately and on time. With the ability to process multiple pay schedules, methods and employee groups, the payroll system has been designed to be flexible. Details, such as hours worked, rate paid, benefits, statutory deductions, and voluntary deductions, are calculated based on current provincial and federal legislation. These same details can be used to generate a variety of reports including year end reporting.

Main Features

Print Record of Employment using HRDC's LaserROE program

T4 processing including pension adjustment verification

All processes controlled by a wizard

User defined earnings and deductions

Employee grouping with multiple pay schedules and pay methods

Salary grids

Human Resources' Leave Entry integrated with Time Input

Linked with General Ledger

Electronic Data Transfers

Baker and Associates
Information Systems Developers/Consultants